

GLENEDEN SANITARY DISTRICT  
Regular Board Meeting  
6595 Gleneden Beach Loop  
November 13, 2024  
4:00 PM

**OPENING**

President Phil Jensen opened the regular board meeting at 4:00 p.m.

**ROLL CALL**

Present in person were President Phil Jensen, Director John Heath, Director Jimmy Newton, Director John Alita, Contract Superintendent Michael Bauman, Assistant Superintendent Jeramy Price, Office Manager Danielle Eisenbarth and Recording Secretary Nancy Noteboom. Treasurer/Secretary Ray Burleigh were absent.

**PLEDGE OF ALLEGIANCE**

All stood for the Pledge of Allegiance.

**ITEMS FROM THE AUDIENCE**

Two local residents were in attendance; Charles Dallas in person and Wolfgang Sailer via Microsoft Teams.

Tahne Corcutt with Jacobs Engineering gave a presentation in regards to grant options for the future planning of our WWTF. Presentation to be shared with Board members.

**MINUTES OF PREVIOUS MEETINGS**

Director Newton moved to approve the minutes from the October 9, 2024 Regular Board meeting. Director Heath seconded the motion. All present voted in favor. The motion passed unanimously.

Director Newton moved to approve the minutes from the October 15, 2024 Special Board meeting. Director Heath seconded the motion. All present voted in favor. The motion passed unanimously.

**TREASURER'S REPORT**

The Board reviewed the cash status, financial summary reports and the payment of bills. Director Heath moved to approve the payment of bills. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

Office Manager Eisenbarth advised the Board that we have not received any reports from Depoe Bay since the June report.

Office Manager Eisenbarth advised the Board that she spoke with the auditor. Grimstad is running behind schedule but will have the final reports done before Thanksgiving, possibly next week.

## **NEW BUSINESS**

### Reading of Ordinance 24-1

President Jensen read Ordinance 24-1 Amending Rate Language in Ordinance 1-99 by title only and was passed to its second reading and adoption on December 11, 2024. A copy of which is attached hereto and by this reference made a part of these minutes. Copies of Ordinance 24-1 were available.

Office Manager Eisenbarth will provide the necessary paperwork authorizing Assistant Superintendent Price to all bank accounts. A motion was made by Director Heath and seconded by Director Alita to approve adding Jeramy Price as an authorized signer on all Oregon Coast Bank Accounts as of December 1, 2024. All present voted in favor. The motion passed unanimously.

## **SUPERINTENDENT'S REPORT**

Assistant Superintendent Price advised the Board that Zwald was on-site and have cleaned the sewer lines at the Pump Stations. At some point, Surfrider got rid of bottles of lotion, soap, shampoo, etc. by flushing down the toilets which plugged the line badly. He did go have a discussion with Surfrider management about this situation.

Assistant Superintendent Price advised the Board that we recently rebuilt the Evergreen Pump Station consisting of replacing the impeller, lip rings and mechanical seals. We also replaced the 6" check valves at the S. Coronado Pump Station.

Superintendent Bauman asked the board for approval on the annual staff appreciation gift. Director Alita motioned to approve the gift for \$300. Director Heath seconded the motion. All present voted in favor. The motion passed unanimously.

## **OLD BUSINESS**

None

## **ITEMS FROM DIRECTORS**

There was further discussion about the WWTF and the Airport Location. Director Newton motioned to move project planning to the Airport location with the Ocean Outfall on Wallace Street and abandon Fogarty Creek site planning in its entirety. Director Heath seconded the motion. All present voted in favor. The motion passed unanimously.

Assistant Superintendent Price has talked to the logging company, Manulife, about land acquisition around the Airport location. Manulife is open to selling land to the District for the Wastewater site and is passing the inquiry off to their realtor for the amount and cost of acreage. Information will be reported to the Board when obtained.

Office Manager Eisenbarth met with DEQ and Business Oregon to have final discussions on the best path moving forward regarding lending with both agencies. As discussed in these meetings, the best approach for the District is to apply for a SRF Planning Loan with DEQ that offers \$100,000 in loan forgiveness and to apply for a \$50,000 Grant with Business Oregon that will be used to decrease principal on the DEQ SRF Planning Loan. All DEQ SRF loans are provided with funds from the EPA. The sum of these applications will be the requested \$4,000,000 made by Civil West Engineering to continue the project. The current loan application with Business Oregon will be modified from the original \$4,000,000 request to \$50,000. The DEQ SRF Planning Loan doesn't required the full loan amount to be used but is disbursement based.

Once land acquisition happens and the spot for the outfall is established, the District can move forward with the Planning and Construction loan through DEQ that offers up to \$2,000,000 (at this time) in loan forgiveness and lower interest rates than is offered with any other lending agency.

Director Heath motioned to approve to start process to apply for the DEQ SRF Planning Loan and Business Oregon Grant. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

**ADJOURN**

There was no other business to come before the Board. President Jensen adjourned the meeting at 5:35 p.m.

Respectfully submitted,

 \_\_\_\_\_ President

 \_\_\_\_\_, Secretary