

GLENEDEDEN SANITARY DISTRICT

BUDGET CALENDAR 2023/2024

1. Adopt Budget Calendar, appoint Budget Officer 2-08-23
Fill any vacancies on Budget Committee
AT FEBRUARY BOARD MEETING
2. Prepare Proposed Budget JAN/FEB /MAR 23
DURING JAN, FEB and MAR
3. Publish 1st Notice of Budget Committee Meeting (**SEND**) 3-10-23
FIRST PART OF MARCH publish 3-17-23
(5-30 days before the meeting)
4. Publish 2nd Notice of Budget Committee Meeting (**SEND**) 3-10-23
FIRST PART OF MARCH publish 3-24-23
(5-30 days before the meeting)
5. Budget Committee Meeting 4-12-23
Present Budget to Budget Committee
Approve the Budget or continue to May meeting
BUDGET MEETING **ONE HOUR PRIOR** TO
APRIL REGULAR BOARD MEETING
6. Second Budget Committee Meeting (**IF NEEDED**) 5-10-23
(adopt budget, if needed) publish twice
7. Publish Notice of Budget Hearing (**SEND**) 5-12-23
(5-30 days before the hearing) publish 5-19-23
8. Hold budget hearing (governing body) 6-14-23
JUNE REGULAR BOARD MEETING
Pass resolution (Adopting Budget, Appropriate
Funds and Levy Taxes)
9. Submit tax certification documents to Assessor 6-30-23
PRIOR TO JULY 15 with a copy of completed Budget
to the County Clerk PRIOR TO SEPTEMBER 30th 6-30-23