

GLENEDEN SANITARY DISTRICT  
Regular Board Meeting  
6595 Gleneden Beach Loop  
July 12, 2023  
4:00 PM

**OPENING**

President Phil Jensen opened the regular board meeting at 4:00 p.m.

**ROLL CALL**

Present in person were President Phil Jensen, Director Jimmy Newton, Director John Alita, Director John Heath, Contract Superintendent Michael Bauman, Office Manager Danielle Hutton, Recording Secretary Nancy Noteboom, and Tim Gross with Civil West Engineering. Ken Condit with HHPR and Attorney Adam Springer were present via Microsoft Teams. Director Ray Burleigh was absent. In the audience were customers Pat Alderin, Cindy Rumble, Peg Ortner, and Linda Marple.

**PLEDGE OF ALLEGIANCE**

All stood for the Pledge of Allegiance.

**ITEMS FROM THE AUDIENCE**

**MINUTES OF PREVIOUS MEETINGS**

Director Newton moved to approve the minutes from the June 14, 2023 Regular Board meeting. Director Alita seconded the motion. All present voted in favor. The motion passed unanimously.

**TREASURER'S REPORT**

The Board reviewed the cash status, financial summary reports, and the payment of bills. Director Heath moved to approve the payment of bills. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

No further reports or corrections have been received from Depoe Bay.

A motion was made by Director Heath and seconded by Director Newton to approve the SDC Analysis Year End Report for FY22/23 as submitted, a copy of which is attached hereto and by reference made a part of these minutes. All were in favor.

Office Manager Hutton advised the board that the budget documents have been submitted and accepted by the county.

**SUPERINTENDENT’S REPORT**

Superintendent Bauman advised the Board that we have a bid for the lining of 500 ft from Rhododendron (behind the shop) and 600 ft on Wesler to the State Park. He will try to schedule work to be done in the fall.

Superintendent Bauman advised the Board that we will be putting in new controls at 2 pump stations; South Coronado & Rush Place. Palisades we will be installing plywood to cover between building and wall for safety.

Superintendent Bauman advised of the upcoming HOA meeting on July 15<sup>th</sup> at 9 a.m. at Coronado Shores. Office Manager Hutton will send out a Public Notice. There was a meeting on July 11<sup>th</sup> at Seagrove HOA in which President Jensen and Director Newton attended.

**NEW BUSINESS**

Nomination of Officers Effective July 1, 2023

A motion was made by Director Alita and seconded by Director Newton to retain Phil Jensen as the President of the GSD Board. All present voted in favor.

A motion was made by President Jensen to nominate Director Burleigh as Secretary/Treasurer. Director Heath seconded the motion. All present voted in favor.

**OATH OF OFFICE**

The Oath of Office was given to elected Director Alita. Recording Secretary Noteboom documented the oath, a copy of which is attached hereto and by this reference made a part of these minutes.

**OLD BUSINESS**

DEQ has reviewed the WWTFP and had some questions for Tim Gross with Civil West. Tim has since updated the WWTFP based on the DEQ recommendations. He is now waiting to hear back from Tim McFetridge to set up a meeting to talk funding.

**ADJOURN**

There was no other business to come before the Board and Director Heath moved to adjourn the meeting. Director Alita seconded the motion. All present voted in favor. The meeting was adjourned at 4:54 pm.

Respectfully submitted,

 President

, Secretary